

ACTS

Albemarle Christian Teaching Support, Inc.

Scheduling and Registration Packet 2021-2022

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ACTS Calendar 2021-2022

2021 Fall Semester

*August 30 - Mandatory Orientation 1-3 PM

1) Sept. 13

2) Sept. 20

3) *Sept. 27

4) Oct. 4- Fire Drill

5) Oct. 11 (make-up fire drill)

6) Oct. 18

7) *Oct. 25

8) Nov. 1

9) Nov. 8

10) Nov. 15

Thanksgiving Break- Nov. 22

11) *Nov. 29

12) Dec. 6

13) Dec. 13

Christmas Break- Dec. 20, 27, Jan. 3

2022 Spring Semester

14) *Jan. 10

15) Jan.17

16) Jan. 24 – Fire Drill

17) *Jan. 31

18) Feb. 7

19) Feb. 14

20) Feb. 21

21) *Feb. 28

22) Mar. 7

23) Mar. 14

24) Mar. 21

25) *Mar. 28

26) April 4

27) April 11

Easter Break- April 18

28) *April 25

29) May 2

30) May 9

31) May 16

32) May 23

2021 Fall Semester Events

Thursday, August 26 – Teacher Meeting 1- 3 PM

Fri., Sept. 17–ACTS Picnic 6-8PM Pen Park

Thursday., Dec. 2 – Drama 6+Mandatory Practice 1-4PM

Fri., Dec. 3 –Christmas Program 7 PM

2022 Spring Semester Events

February/March–Needs Assessment

Feb. 14 – Teacher Tea (room 113)

Fri., May 6 – Dramatic ACTS 7 PM (Sanctuary/ room 209)

Mon., May 9 – Year End Event 7 PM (Sanctuary/Fellowship Hall)

ACTS Class List 2021-2022

	1st period 10:10 – 11:05 am	2nd period 11:10 – 12:05 pm Lunch 12:05-12:25	3rd period 12:30-1:25 pm	4th period 1:30-2:25 pm	5th period 2:30-3:25 pm	6th period 3:30-4:25 pm
Pre	Preschool	Preschool	Preschool	Preschool		
K	Spanish K-2 Start with Art K-2	PE K-3 Sci Exploration K-2 Start with Art K-2	PE K-3 Sci Exploration K-2 Spanish K-2 Start with Art K-2 World Geography K-2	ACTS Choir K-2 Sci Exploration K-2 Start with Art K-2	Brick Builders K-2 Phonics is Fun World Geography K-2	Brick Builders K-2 Drama Tyme K-5 Storybook Adventures
1st	Spanish K-2 Start with Art K-2	PE K-3 Sci Exploration K-2 Start with Art K-2	PE K-3 Sci Exploration K-2 Spanish K-2 Start with Art K-2 World Geography K-2	ACTS Choir K-2 Sci Exploration K-2 Start with Art K-2 STrEAMers ½	Brick Builders K-2 Phonics is Fun World Geography K-2	Brick Builders K-2 Drama Tyme K-5 Storybook Adventures
2nd	Spanish K-2 Start with Art K-2	Adventures in Lit 2-4 PE K-3 Sci Exploration K-2 Start with Art K-2	PE K-3 Sci Exploration K-2 Spanish K-2 Start with Art K-2 World Geography K-2	ACTS Choir K-2 Sci Exploration K-2 Start with Art K-2 STrEAMers ½	Brick Builders K-2 World Geography K-2	Brick Builders K-2 Drama Tyme K-5
3rd	IEW Fable Myth & Fairy Tales Spanish 3-5	Adventures in Lit 2-4 American Girls Rock! Hands On Hist Medieval Hands on Hist Modern PE K-3	ACTS Choir 3-6 Chess 3+ PE K-3 Sci Exploration 3/4 STEM 1 3/4	Chess 3+ Great Words of Art Sci Exploration 3/4 World Geography 3-5	American Girls Rock! Chess 3+ Great Words of Art	American Girls Rock! Chess 3+ Drama Tyme K-5 Great Words of Art
4th	IEW Fable Myth & Fairy Tales Spanish 3-5	Adventures in Lit 2-4 American Girls Rock! Gov. & Pres. History Hands On Hist Medieval Hands on Hist Modern	ACTS Choir 3-6 Chess 3+ Sci Exploration 3/4 STEM 1 3/4	Chess 3+ Great Words of Art PE 4-7 Sci Exploration 3/4 World Geography 3-5	American Girls Rock! Chess 3+ Crafting with Flair 4-6 Great Words of Art PE 4-7	American Girls Rock! Chess 3+ Drama Tyme K-5 Great Words of Art

	1st period 10:10 – 11:05 am	2nd period 11:10 – 12:05 pm Lunch 12:05-12:25	3rd period 12:30-1:25 pm	4th period 1:30-2:25 pm	5th period 2:30-3:25 pm	6th period 3:30-4:25 pm
5th	IEW Fable Myth & Fairy Tales Middle School French Spanish 3-5 Spanish I 5-8 STEM 2 5/6	American Girls Rock! Gov. & Pres. History Hands On Hist Medieval Hands on Hist Modern Sci Exploration 5/6	ACTS Choir 3-6 Art Thru Centuries 5/6 Chess 3+ Novel Adventures Sci Exploration 5/6	Art Thru Centuries 5/6 Chess 3+ PE 4-7 Sci Exploration 5/6 World Geography 3-5	American Girls Rock! Art Thru Centuries 5/6 Chess 3+ Crafting with Flair 4-6 PE 4-7	American Girls Rock! Art Thru Centuries 5/6 Chess 3+ Drama Tyme K-5
6th	Cool Medieval History Girls PE 6-10 Middle School French Spanish I 5-8 STEM 2 5/6 Study Hall	American Girls Rock! Hands on Hist Modern Hands On Hist Medieval Sci Exploration 5/6 Study Hall	ACTS Choir 3-6 Art Thru Centuries 5/6 Chess 3+ Cool Modern Hist.6-8 Creative Writing 6-8 Novel Adventures Sci Exploration 5/6 Study Hall	Art Thru Centuries 5/6 Chess 3+ PE 4-7 Sci Exploration 5/6 Study Hall	Advanced Drama 6+ American Girls Rock! Art Thru Centuries 5/6 Chess 3+ Crafting with Flair 4-6 Creative Writing 6-8 Photography 6-8 (Fall) Photography 6-8 (Spring) PE 4-7 Study Hall	American Girls Rock! Art Thru Centuries 5/6 Chess 3+ Study Hall World Geography 6-8
7th	*Intro Studio Art (ONLINE) Cool Medieval History Girls PE 6-10 Middle School French Spanish I 5-8 Study Hall	ACTS Choir 7+ Ceramics 7+ Engineering & Robotics Pre-Algebra Made Simple Spanish I 7+ Study Hall	Ceramics 7+ Chess 3+ Cool Modern Hist. 6-8 Creative Writing 6-8 Intro to ASL 7-12 Novel Adventures Study Hall	Academic Writing I 7-9 Chess 3+ Conversational ASL PE 4-7 Study Hall	ACTS Choir 7+ Advanced Drama 6+ Chess 3+ Creative Writing 6-8 Life Science 7 Painting: Acrylic 7+ Photography 6-8 (Fall) Photography 6-8 (Spring) PE 4-7 Study Hall	Chess 3+ German I 7+ Painting: Watercolor 7+ Study Hall World Geography 6-8

*Online classes will not be held on Mondays during first period. Each online teacher will have class on another day of the school week. Online classes must take into account the other homeschool co-op days before choosing a day and time.

	1st period 10:10 – 11:05 am	2nd period 11:10 – 12:05 pm Lunch 12:05-12:25	3rd period 12:30-1:25 pm	4th period 1:30-2:25 pm	5th period 2:30-3:25 pm	6th period 3:30-4:25 pm
8th	*Intro Studio Art (ONLINE) Cool Medieval History Girls PE 6-10 Grammar 8+ Middle School French Spanish I 5-8 Study Hall	ACTS Choir 7+ Ceramics 7+ Engineering & Robotics French I 8+ Physical Science 8 Pre-Algebra Made Simple Spanish I 7+ Study Hall	American Literature Ceramics 7+ Chess 3+ Cool Modern Hist. 6-8 Creative Writing 6-8 Intro to ASL 7-12 Spanish II 8+ Study Hall	Academic Writing I 7-9 Chess 3+ Conversational ASL Speech (Fall) 8+ Study Hall	ACTS Choir 7+ Advanced Drama 6+ Algebra I Made Simple Chess 3+ Christian Worldview (Fall) Creative Writing 6-8 Painting: Acrylic 7+ Photography 6-8 (Fall) Photography 6-8 (Spring) Study Hall	Boys Team Sports 8+ Chess 3+ German I 7+ Painting: Watercolor 7+ Study Hall World Geography 6-8
9th	*Studio Art (ONLINE) Algebra II 9+ (9:40) Biology 9-11 (9:55) Female Vocal Ensemble Girls PE 6-10 Grammar 8+ Study Hall	ACTS Choir 7+ Ceramics 7+ French I 8+ Pre-Algebra Made Simple Spanish I 7+ Study Hall US Government 9+	American Literature Ceramics 7+ Chess 3+ Economics (Fall) 9+ French III 9+ Intro to ASL 7-12 Pers. Finance (Spring) Spanish II 8+ Study Hall	Adv. Creative Writing Academic Writing I 7-9 Chess 3+ Conversational ASL Geometry 9+ Intro to Shakespeare Photography 9+ (Fall) Photography 9+(Spring) Speech (Fall) 8+ Study Hall	ACTS Choir 7+ Advanced Drama 6+ Algebra I Made Simple Chess 3+ Christian Worldview (Fall) Painting: Acrylic 7+ Study Hall Teen Lounge	Biology 9-11 (4:40 end) Boys Team Sports 8+ Chess 3+ German I 7+ Painting: Watercolor 7+ Study Hall Teen Lounge
10th	*Studio Art (ONLINE) Algebra II 9+ (9:40) Biology 9-11 (9:55) Chemistry 10+ (9:55) Female Vocal Ensemble Girls PE 6-10 Grammar 8+ Study Hall US History 10+	ACTS Choir 7+ British Lit & Comp Ceramics 7+ Intro Christian Theology French I 8+ Pre-Algebra Made Simple Spanish I 7+ Study Hall US Government 9+	American Literature Ceramics 7+ Chess 3+ Economics (Fall) 9+ French III 9+ Intro to ASL 7-12 Pers. Finance (Spring) Spanish II 8+ Study Hall	Adv. Creative Writing Chess 3+ Conversational ASL H.J. Geometry 9+ Intro to Shakespeare Photography 9+ (Fall) Photography 9+(Spring) Speech (Fall) 8+ Study Hall	ACTS Choir 7+ Advanced Drama 6+ Algebra I Made Simple Chess 3+ Christian Worldview (Fall) College Prep Writing Forensic Science 10-12 Painting: Acrylic 7+ Study Hall Teen Lounge	Biology 9-11 (4:40 end) Boys Team Sports 8+ Chemistry (4:40 end) Chess 3+ German I 7+ Painting: Watercolor 7+ Physics 10+ (4:40 end) Study Hall Teen Lounge

*Online classes will not be held on Mondays during first period. Each online teacher will have class on another day of the school week. Online classes must take into account the other homeschool co-op days before choosing a day and time.

	1st period 10:10 – 11:05 am	2nd period 11:10 – 12:05 pm Lunch 12:05-12:25	3rd period 12:30-1:25 pm	4th period 1:30-2:25 pm	5th period 2:30-3:25 pm	6th period 3:30-4:25 pm
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11th	*Anatomy & Phys (ONLINE) *Studio Art (ONLINE) Algebra II 9+ (9:40) Biology 9-11 (9:55) Chemistry 10+ (9:55) Female Vocal Ensemble Grammar 8+ Study Hall US History 10+	ACTS Choir 7+ British Lit & Comp Ceramics 7+ Intro Christian Theology French I 8+ Spanish I 7+ Study Hall US Government 9+	Anatomy/Physiology Ceramics 7+ Chess 3+ Economics (Fall) 9+ French III 9+ Intro to ASL 7-12 Pers. Finance (Spring) PreCalc & Trig 11+ Spanish II 8+ Study Hall	Adv. Creative Writing Chess 3+ Conversational ASL H.J. Geometry 9+ Intro to Shakespeare Photography 9+ (Fall) Photography 9+(Spring) Speech (Fall) 8+ Study Hall	ACTS Choir 7+ Advanced Drama 6+ Chess 3+ Christian Worldview (Fall) College Prep Writing Forensic Science 10-12 Painting: Acrylic 7+ Study Hall Teen Lounge	Biology 9-11 (4:40 end) Boys Team Sports 8+ Chemistry (4:40 end) Chess 3+ German I 7+ Painting: Watercolor 7+ Physics 10+ (4:40 end) Study Hall Teen Lounge
12th	*Anatomy & Phys (ONLINE) *Studio Art (ONLINE) Algebra II 9+ (9:40) Chemistry 10+ (9:55) Female Vocal Ensemble Grammar 8+ Study Hall US History 10+	ACTS Choir 7+ British Lit & Comp Ceramics 7+ Intro Christian Theology French I 8+ Spanish I 7+ Study Hall US Government 9+	Anatomy/Physiology Ceramics 7+ Chess 3+ Economics (Fall) 9+ French III 9+ Intro to ASL 7-12 Pers. Finance (Spring) PreCalc & Trig 11+ Spanish II 8+ Study Hall	Adv. Creative Writing Chess 3+ Conversational ASL H.J. Geometry 9+ Intro to Shakespeare Photography 9+ (Fall) Photography 9+(Spring) Speech (Fall) 8+ Study Hall	ACTS Choir 7+ Advanced Drama 6+ Chess 3+ Christian Worldview (Fall) College Prep Writing Forensic Science 10-12 Painting: Acrylic 7+ Study Hall Teen Lounge	Boys Team Sports 8+ Chemistry (4:40 end) Chess 3+ German I 7+ Painting: Watercolor 7+ Physics 10+ (4:40 end) Study Hall Teen Lounge

6/7/21 8:30PM

*Online classes will not be held on Mondays during first period. Each online teacher will have class on another day of the school week. Online classes must take into account the other homeschool co-op days before choosing a day and time.

Class Registration Exception Request

Registration Exception Policy: ACTS teachers thoughtfully set the intended grade level for their course, and these levels must be respected by all members. Because homeschooling families do not strictly follow grade levels, the minimum and maximum grades for each class are added to each course description. Parents must carefully evaluate their rationale for advancing or retaining their children in classes in which they do not meet the intended grade range. To respect one another, members must realize that granting a class registration exception frequently prevents a fellow student of the intended grade/age level from benefiting from the class. Exceptions should be requested very rarely and should be based primarily upon academic rationale. (For p.e classes, physical stature rather than academic level may be appropriate rationale.) Students who are exceptionally advanced, or those who have learning delays / disabilities may be considered appropriate for class registration exception requests; arranging for siblings to have the same class or scheduling preferences are not considered appropriate rationale for registration exception requests.

Public schools use September 30 to determine grade level; ACTS policy is more flexible: **November 1st** is the date **minimum** age is determined, and **August 31st** is the date **maximum** age is determined. Rationale: many homeschooling parents base their child's grade level on their age for most of the school year. (example: A child who turns six years old October 8th, is six for eight of the nine months of the school year, and is a first grader); other parents base their decision upon the child's age by September 1st. The ACTS minimum and maximum requirements allow grade flexibility for Sept. 1 through Oct. 31 birth dates, and intend to promote fairness of enrollment and appropriate learning environments. (for examples see Registration Policies page located in the Policies section of this handbook)

I submit this class registration exception request because my child is: (please circle) 1) Exceptionally advanced, 2) Has a learning delay or disability, 3) Other. I have described my child's particular situation below, and respectfully request a class registration exception for the intended grade level for this course be made. **I understand the registrar must schedule my child into this course in HORAS and will do so only after approval is granted by the teacher and Officers.**

Student's name: _____ Email address _____

Student's Date of Birth _____ Age by August 31st _____ or Age by November 1st _____
(if older than max grade) (if under the min grade)

Class Name: _____ Class Period _____ Teacher _____

Grade level for 2021-2022 _____ Minimum/maximum grades for the class: _____

Rationale Supporting the Request: (use the back if necessary)

Was this class requested on the Needs Assessment? _____ (yes/no)

I understand that registering my child ahead of grade level now may create gaps in their schedule in the future. When course work becomes more difficult and pre-requisites are involved, they may not be ready to move to the next course in the sequence.

I understand that if this exception is granted for the _____ school year, it does not approve continual exceptions. Exception requests must be submitted each year.

Parent Signature Date _____

Teacher Signature Date _____

Registrar Signature Date _____ Approved? _____

Enrollment Contract

Please initial each paragraph

____ We are enrolling our child(ren) in Albemarle Christian Teaching Support, Inc. (“ACTS”) for the 2021-2022 co-op year. We understand our commitment is for the co-op year (Sept.-May). We have not registered any of our children for classes for which they do not meet age requirements without prior Officer and Teacher approval.

____ We have read and understand the **ACTS Statement of Faith** and agree to respect these as the doctrinal beliefs upheld by the ACTS leadership and the teachers who hold classes at ACTS.

____ We understand that class offerings through ACTS are a supplement to our children. As home-schooling parents we understand that it is our responsibility to issue credits and grades. Parents are responsible for maintaining all educational responsibility. Parents may ask for grades from their child’s teachers, but the parents are ultimately responsible. ACTS and teachers who hold classes at ACTS assume no educational responsibility.

____ We have read and understand the **ACTS Registration Policies and completed the Background Check Information Form.**

____ We have read and understand the **ACTS Tuition Policies.** We agree to pay tuition in accordance with these policies. We understand that if we withdraw our children or they are dismissed from co-op, that we will be held responsible to pay the entire amount of tuition owed to our child(ren)’s teachers for the remainder of the year. We understand that while we are offered the opportunity to pay monthly, that tuition is a yearly obligation. Attached is a copy of each child’s schedule in our family. We have circled and initialed the yearly tuition amount that we owe the teachers.

____ We understand that **ACTS dues and background check fees are non-refundable.**

____ We have read and understand the **ACTS Service Requirement Policies. ACTS operates as a cooperation of families** endeavoring to supplement the education of their children. ACTS is only as strong as its weakest link. ACTS is not a school, with tuition to cover facility management, administrative oversight, and safety. The hours of service performed by us (as members) are **absolutely necessary** to ACTS’ existence and maintenance. We understand there will be a \$50 fee for any scheduled service shift for which we don't show. We understand that failure to fulfill our family’s service hour obligation may result in loss of priority scheduling over newer families as well as termination of our ACTS membership.

____ We have read, understand, and **agree to abide by the ACTS Supervision, Discipline, Conduct, and Dress Code Policies.**

____ We understand that **ACTS policies** may be subject to changes throughout the year and that it is our responsibility to be aware of the posted policy revisions supplied through the **Weekly Update.** We understand that the **Weekly Update** is the primary means of communication from ACTS and agree that we are responsible for the information relayed.

____ We understand that field trips or activities outside of class are NOT sponsored by ACTS. Any activities outside of the ACTS Calendar year are voluntary arrangements between each family with the teacher.

____ We understand that we are responsible for our children at all times. We understand that we’re fully responsible for informing the ACTS officers and teachers of any significant allergy **in writing.**

____ We have read, understand, and have signed the **ACTS Release of Liability Form and COVID Waiver.**

____ ACTS reserves the right to terminate our participation.

Enrollment Contract continued...

Father's Signature

Date

Mother's Signature

Date

We have read, understand, and **agree to abide by** the **ACTS Supervision, Discipline, Conduct, and Dress Code Guidelines and Policies.** *(Signature required for children age eight and older.)*

Student's Signature

Date

Student's Signature

Date

Student's Signature

Date

Student's Signature

Date

Student's Signature

Date

Student's Signature

Date

Student's Signature

Date

Release of Liability Agreement

In consideration of being permitted to participate in Albemarle Christian Teaching Support, Inc. activities, *(please list all family members on these lines)* _____

(hereinafter referred to as "Family") agree to the following:

1. Release, covenant not to sue, waive, and discharge, Albemarle Christian Teaching Support, Inc. ("ACTS") or First Baptist Church, their respective officers, directors, employees, board members, and volunteers, or other families participating in ACTS activities (hereinafter referred to as "Releasees") from all liability for any loss or damage and any claim or damage on account of any property damage or personal injury, illness, infection, or death of a Family member occurring during, caused by, arising out of, or relating to attendance or participation in any ACTS activities or any other activities in, on, or about the premises of First Baptist Church or otherwise affiliated with ACTS or First Baptist Church.
2. Family agrees to indemnify Releasees from any loss, liability, damage or cost Releasees may incur due to the presence of Family in, on, or about the premises of First Baptist Church. Family realizes transportation to and from ACTS or any time off campus is the Family responsibility.
3. Family assumes full responsibility for risk of bodily injury, illness, infection, death, or property damage while in, on, or about the premises of First Baptist Church and/or while working for any purpose, attending, or participating in the co-op activities or any other activities affiliated with ACTS.
4. Family acknowledges that attending or participating in ACTS activities or any other activities on the premises of First Baptist Church may result in Family being exposed to infectious diseases (including without limitation influenza and SARS-CoV-2), and Family voluntarily assumes the risks that Family may be exposed to or infected by infectious diseases while attending or participating in such activities and that such exposure or infection may result in personal injury, illness, permanent disability, and death, and Family has read and agrees to the Assumption of the Risk and Waiver of Liability Relating to COVID-19 (SARS-CoV-2 / Coronavirus), which is incorporated herein by this reference.
5. Family expressly agrees that this release waiver and indemnity agreement is intended to be as broad and inclusive as permitted by the laws of the Commonwealth of Virginia and that, if any portion of the agreement is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.
6. Family, in consideration of being permitted to participate in ACTS activities, for Family, and Family's heirs, executors, administrators, and assigns, releases and forever discharges all Releasees, and their heirs, administrators, and executors of and from any and every claim, demand, action, of whatsoever kind or nature, either in law or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage during participation in ACTS activities or any activities in connection with ACTS.
7. Family states that both Mother and Father of Family have carefully read the above release and know the contents of the release and sign this release as Family's own free act.
8. Family releases all officials and professional personnel from any claim whatsoever on account of first aid, treatment or service rendered Family during participation in ACTS activities.
9. ACTS operates under Biblical guidelines and believes that the Bible commands them to make every effort to live in peace and to resolve disputes with each other in private or within the Christian church (Matthew 18:15-20; I Corinthians 6:1-8). Therefore, the parties agree that any claim or dispute arising from or related to this agreement shall be settled by biblically-based mediation according to Biblical conduct. The parties understand that these methods shall be the sole remedy for any controversy or claim arising out of this agreement or any dispute arising out of any activities or events associated with ACTS, Inc. and expressly waive their right to file a lawsuit in any civil court against one another or against another ACTS family for such disputes, except to enforce an arbitration decision.
10. This agreement shall be binding on each member of the Family, their personal representatives, assigns, heirs, and next of kin.
11. This release contains the entire agreement between the parties to this agreement and the terms of this release are contractual and not a mere recital.

Date _____

Father's Signature _____

Mother's signature _____

Print Name _____

Print Name _____

Two copies are enclosed. Sign and date both copies. Keep one for your records and submit one with registration.

Release of Liability Agreement

In consideration of being permitted to participate in Albemarle Christian Teaching Support, Inc. activities, *(please list all family members on these lines)* _____

(hereinafter referred to as "Family") agree to the following:

1. Release, covenant not to sue, waive, and discharge, Albemarle Christian Teaching Support, Inc. ("ACTS") or First Baptist Church, their respective officers, directors, employees, board members, and volunteers, or other families participating in ACTS activities (hereinafter referred to as "Releasees") from all liability for any loss or damage and any claim or damage on account of any property damage or personal injury, illness, infection, or death of a Family member occurring during, caused by, arising out of, or relating to attendance or participation in any ACTS activities or any other activities in, on, or about the premises of First Baptist Church or otherwise affiliated with ACTS or First Baptist Church.
2. Family agrees to indemnify Releasees from any loss, liability, damage or cost Releasees may incur due to the presence of Family in, on, or about the premises of First Baptist Church. Family realizes transportation to and from ACTS or any time off campus is the Family responsibility.
3. Family assumes full responsibility for risk of bodily injury, illness, infection, death, or property damage while in, on, or about the premises of First Baptist Church and/or while working for any purpose, attending, or participating in the co-op activities or any other activities affiliated with ACTS.
4. Family acknowledges that attending or participating in ACTS activities or any other activities on the premises of First Baptist Church may result in Family being exposed to infectious diseases (including without limitation influenza and SARS-CoV-2), and Family voluntarily assumes the risks that Family may be exposed to or infected by infectious diseases while attending or participating in such activities and that such exposure or infection may result in personal injury, illness, permanent disability, and death, and Family has read and agrees to the Assumption of the Risk and Waiver of Liability Relating to COVID-19 (SARS-CoV-2 / Coronavirus), which is incorporated herein by this reference.
5. Family expressly agrees that this release waiver and indemnity agreement is intended to be as broad and inclusive as permitted by the laws of the Commonwealth of Virginia and that, if any portion of the agreement is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.
6. Family, in consideration of being permitted to participate in ACTS activities, for Family, and Family's heirs, executors, administrators, and assigns, releases and forever discharges all Releasees, and their heirs, administrators, and executors of and from any and every claim, demand, action, of whatsoever kind or nature, either in law or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage during participation in ACTS activities or any activities in connection with ACTS.
7. Family states that both Mother and Father of Family have carefully read the above release and know the contents of the release and sign this release as Family's own free act.
8. Family releases all officials and professional personnel from any claim whatsoever on account of first aid, treatment or service rendered Family during participation in ACTS activities.
9. ACTS operates under Biblical guidelines and believes that the Bible commands them to make every effort to live in peace and to resolve disputes with each other in private or within the Christian church (Matthew 18:15-20; I Corinthians 6:1-8). Therefore, the parties agree that any claim or dispute arising from or related to this agreement shall be settled by biblically-based mediation according to Biblical conduct. The parties understand that these methods shall be the sole remedy for any controversy or claim arising out of this agreement or any dispute arising out of any activities or events associated with ACTS, Inc. and expressly waive their right to file a lawsuit in any civil court against one another or against another ACTS family for such disputes, except to enforce an arbitration decision.
10. This agreement shall be binding on each member of the Family, their personal representatives, assigns, heirs, and next of kin.
11. This release contains the entire agreement between the parties to this agreement and the terms of this release are contractual and not a mere recital.

Date _____

Father's Signature _____

Mother's signature _____

Print Name _____

Print Name _____

Two copies are enclosed. Sign and date both copies. Keep one for your records and submit one with registration.

COVID Waiver

Assumption of the Risk and Waiver of Liability Relating to COVID-19 (SARS-CoV-2 / Coronavirus)

In consideration of being permitted to participate in Albemarle Christian Teaching Support, Inc. (“ACTS”) activities, *(please list all family members on these lines)* _____

(hereinafter referred to as “Family”) agree to the following:

1. Family acknowledges that the 2019 Novel Coronavirus (known as SARS-CoV-2) (and the infection disease it causes, known as COVID-19) has been declared a worldwide pandemic by the World Health Organization and has resulted in federal, state, and local declarations of emergencies.
2. Family agrees to comply, as much as possible, with any and all health and safety recommendations, policies, rules, and regulations that may be adopted from time to time by ACTS, the Virginia Department of Health (“VDH”), the Centers for Disease Control (“CDC”), or the Governor of Virginia relating to the COVID19 pandemic.
3. Family understands and acknowledges that attending or participating in ACTS activities or any other activities on the premises of First Baptist Church may result in Family being exposed to SARS-CoV-2 and may result in Family developing a COVID19 infection, and Family voluntarily assumes the risks that Family may be exposed to or infected by SARS-CoV-2 / COVID19 while attending or participating in such activities and that such exposure or infection may result in personal injury, illness, permanent disability, and death. Family understands and acknowledges that the risk of becoming exposed to or infected by SARS-CoV-2 / COVID19 while attending or participating in such activities may result from the acts, omissions, or negligence of Family members or others, including without limitation ACTS officers, directors, employees, volunteers, attendees, and participants and their family members.
4. Family understands and acknowledges that ACTS cannot guarantee that Family will not become infected with SARS-CoV-2 / COVID19 and that attending or participating in ACTS activities or any other activities in, on, or about the premises of First Baptist Church or otherwise affiliated with ACTS or First Baptist Church could increase the risk of Family contracting SARS- CoV-2 / COVID-19.
5. Release, covenant not to sue, waive, and discharge, Albemarle Christian Teaching Support, Inc. (“ACTS”) or First Baptist Church, their respective officers, directors, employees, board members, and volunteers, or other families participating in ACTS activities (hereinafter referred to as “Releasees”) from all liability for any and all claims, losses, and damages caused by, arising out of, or related to (a) personal injury, illness, infection, or death of a Family member occurring during, caused by, arising out of, or relating to attendance or participation in any ACTS activities or any other activities in, on, or about the premises of First Baptist Church or otherwise affiliated with ACTS or First Baptist Church, or (b) the acts, omissions, or negligence of the Releasees, including without limitation the failure to adopt, implement, or enforce appropriate or sufficient health and safety recommendations, protocols, policies, rules, and regulations related to SARS-CoV-2 / COVID19 or the failure of the Releasees to promptly notify Family of potential exposure to other individuals who test positive for SARS-CoV-2 / COVID19.
6. If any Family member tests positive for SARS-CoV-2 / COVID19 or experiences any symptoms of illness associated with COVID19 (including, but not limited to: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea), all Family members will refrain from attending or participating in any ACTS activities or any other activities in, on, or about the premises of First Baptist Church or otherwise affiliated with ACTS or First Baptist Church until such Family member meets then-current CDC guidelines for ending self-isolation or quarantine, which are currently: (1) at least 10 days have passed since symptoms first appeared or the date of testing positive, and (2) at least 24 hours with no fever without fever-reducing medication, and (3) symptoms have improved.
7. Family acknowledges that they are encouraged to promptly notify ACTS if any Family member tests positive for SARS-CoV-2 / COVID19 or is suspected of having COVID-19.

Date _____

Father’s Signature _____ Mother’s signature _____

Print Name _____ Print Name _____ **Print two**

copies of this document. Sign and date both copies. Keep one for your records and submit one with registration.

Background Check Information Form

**If you have completed a Background Check for ACTS in the past 4 years, you do not need to fill this out. Unfortunately, Background Checks completed for other organizations cannot be used for ACTS. Your family profile in HORAS lists the date of your last Background Check.)

Please bring this completed form(s) with you, a check payable to ACTS Inc., along with your driver's license on registration day. We will input the information **AS YOU WAIT**. This paper copy **will be returned to you right then** for safekeeping or destruction. Families who do not register in person may ask to have the form returned or we will shred it for you. **If you'd like to submit information on your spouse and/or a grandparent so that they may perform service hours as well, bring a completed copy of this form, as well as a copy of their driver's license.**

Full name: _____
(Should be the exact name on your social security card)

Birthdate: _____

Social Security Number: _____

Current Address: _____
(Cannot be a P.O. Box)

Returning Family Registration Checklist

- Read the Handbook thoroughly – particularly the philosophy and policies sections.
- Using the list of scheduling / registration dates on the next page, mark your calendar with those pertinent to you.
- Read the Policies carefully.
- Mark the **Mandatory Orientation Meeting (date on calendar page of this Registration packet)** on your calendar. September tuition will be collected, and those who did not sign up for their required service hours will do so. One parent must attend and children are welcome. Students may begin classes if September's tuition has been paid, and if you have signed up for your required service hours.
- Mark **tuition due dates (dates are on the calendar page of this Registration packet)** on your calendar.
- Complete online scheduling.
- Complete online registration (Update family information, complete enrollment contract, complete release of liability, sign COVID waiver).
- Pay dues. If you are paying by PayPal, please note that there is a service fee added. If you are not paying by PayPal, the ACTS Treasurer **MUST** receive a check by June 18th for dues: **\$135 per family** made payable to ACTS (*Non-refundable; no cash please; checks take 30 days to process. If bank account changes are planned, make sure check has cleared.*)
- Pay materials fees to teachers using one of their preferred payment methods. Materials fees are **non-refundable as of August 8th**, which means class needs to be dropped by August 7th to get a refund. Material fees for classes that begin 2nd semester are **non-refundable as of December 8th**, which means class needs to be dropped by Dec. 7th to get a refund.

*Different for 2021-2022!

The following will be collected during Mandatory Family Orientation Monday August 30th

- Bring a copy of each student's schedule (printed from HORAS), with your initials in the marked box.
- Bring a signed copy of the COVID Waiver, found on page 13 of this packet.
- Bring a check for \$8.00 **for each** background check you submit, the background check form, and your driver's license. Checks should be made out to ACTS. These checks are non-refundable and will be deposited within a few days of orientation.
- Bring your calendar to schedule service shifts.
- Bring tuition checks for September tuition.
- If you would like to bless a family who needs financial assistance with their ACTS fees, you may add this gift amount to your family's dues check. Please be advised the gift portion above the dues amount is tax deductible.

2021 Scheduling Dates

Currently	Class schedule made available online. Exception forms currently being accepted. <i>The registrar will schedule all exceptions. The scheduling program is not designed for families to schedule exceptions.</i>
Saturday, May 29th	Exception requests for classes must be submitted to registrar by midnight.
Wednesday, June 9th	OTCA on-line scheduling (Officers, Teachers, Coordinators, {non-classroom} Assistants) Opens 8:00 AM Wednesday, June 9 th and closes June 11 th .
Thursday, June 10th	<p>Currently-enrolled families <u>on-line scheduling</u> Opens 11:00 AM Thursday, June 10th and closes 11:59 PM Friday, June 11th.</p> <p>After scheduling your child's classes, please complete <u>on-line registration</u>.</p> <p>**Enrolled since 2005 – HORAS opens at 11:00 AM</p> <p>Enrolled since 2006 – opens at 11:15 AM</p> <p>Enrolled since 2007 – opens at 11:30 AM</p> <p>Enrolled since 2008 – opens at 11:45 AM</p> <p>Enrolled since 2009 – opens at 12:00 PM</p> <p>Enrolled since 2010 – opens at 12:15 PM</p> <p>Enrolled since 2011 – opens at 12:30 PM</p> <p>Enrolled since 2012 – opens at 12:45 PM</p> <p>Enrolled since 2013 – opens at 1:00 PM</p> <p>Enrolled since 2014 – opens at 1:15 PM</p> <p>Enrolled since 2015 – opens at 1:30 PM</p> <p>Enrolled since 2016 – opens at 1:45 PM</p> <p>Enrolled since 2017 – opens at 2:00 PM</p> <p>Enrolled since 2018 – opens at 2:15 PM</p> <p>Enrolled since 2019 – opens at 2:30 PM</p> <p>Enrolled since 2020 – opens at 2:45 PM</p> <p>Enrolled since 2021 – opens at 3:00 PM</p>
Monday, August 30th	<p>Mandatory Family Orientation!</p> <p>Meet the teachers, bring signed copy of the COVID Waiver, bring initialed copy of each student's schedule, pay September tuition, sign up for service shifts, submit background check forms if needed (<i>Background checks submitted to ACTS are good for 4 years; therefore, those submitted in 2018 and beyond are still valid. If you'd like to submit additional names, you may do so on this date.</i>)</p>

Questions? Please email Heather at actsregistrar@gmail.com.